

BROOKINGS COUNTY DEVELOPMENT DIRECTOR
BROOKINGS CITY & COUNTY GOVERNMENT CENTER
520 3rd Street, Suite 200
BROOKINGS, SOUTH DAKOTA 57006
(605)-696-8350
ROBERT W. HILL
TELEPHONE (605) 696-8350
FAX (605) 696-8355
E-MAIL: zoning@brookingscountysd.gov

March 20th, 2015 Minutes

Brookings County Planning & Zoning Commission
March 20th, 2015 – 8:00 AM
Brookings City & County Government Center
310 Chambers

Chair Robbins called the meeting to order at 8:00 AM. Commission members present were: Lee Ann Pierce, Bob Rochel, Kimberly Elenkiwich, Darrell Nelson, Darrel Kleinjan, Laurie Nichols, Terrell Spence and Randy Jensen and alternate Tom Davis.

Chair Robbins read **agenda item # 2: Items to be added to agenda by commission members or staff.** Mr. Hill advised the board that there is a grand jury being conducted next door in the community room and invited the board to a retirement party for Keith VanDuyn, a Brookings County maintenance employee.

Chair Robbins read **agenda item # 3: Invitation for citizen to schedule time on the commission agenda for an item not listed. Time limited to 5 minutes per person to address the board.** No one scheduled time to address the board.

Chair Robbins read **agenda item # 4: Approval of Agenda.** Bob Rochel moved to approve the agenda. Laurie Nichols second. Chair Robbins called for a voice vote. Motion carried.

Chair Robbins stated “We are acting as the Brookings County Planning and Zoning Commission”, read the opening statement and **agenda item # 5: Consideration of Plats.** Chair Robbins asked Mr. Hill for his staff report on the plats. Mr. Hill stated, “Plats 2015plat005 through 2015plat015 are for the 34th Ave construction project between US Hwy 14 and SD324. The county has taken over the road between those two highways and will be grading and black topping it. It will be used as a major detour when construction is started on US Hwy 14 within the city of Brookings in 2016. The plats are for additional Right of way easements along 34th Ave. Banner’s did the surveying, deputy states attorney Abigail Howard reviewed them, we are the next step in the process and then onto the county commission for their approval.” The board discussed if the easements were only one side of the road and if the city has approved them (H-lots) for land within the city limits. Richard Haugen stated, “Each separate parcel, along both sides of the

road has its own "H Lot" description." Lee Ann Pierce stated, "She is on the City Planning Commission and they have approved "H Lots" like this for property along 34th Ave within the City." Mr. Hill stated, "The staff report applied to all the plats, so I will not go over it again for each plat." Chair Robbins opened up for discussion from the audience. Seeing none he closed the audience discussion and read plat: a). 2015plat005: "Plat of H1 in the SE1/4 of Section 6-T109N-R49W of the 5th P.M., Brookings County, South Dakota." Lee Ann Pierce moved to approve the plat. Terrell Spence second. Chair Robbins called for a voice vote, 9-ayes and 0-nays. Motion carried.

b. 2015plat006: "Plat of Lot H2 in the NE1/4 of Section 31-T110N-R49W of the 5th P.M., Brookings County, South Dakota." Randy Jensen moved to approve the plat. Darrell Nelson second. Chair Robbins called for a voice vote, 9-ayes and 0-nays. Motion carried.

c. 2015plat007: "Plat Lot H1 in the SE1/4 of Section 31-T110N-R49W of the 5th P.M., Brookings County, South Dakota." Darrel Kleinjan moved to approve the plat. Bob Rochel second. Chair Robbins called for a voice vote, 9-ayes and 0-nays. Motion carried.

d. 2015plat008: "Plat of Lot H1 in Lots 3 and 4 and the S1/2 NW1/4 of Section 5-T109N-R49W of the 5th P.M., Brookings County, South Dakota." Darrell Nelson moved to approve the plat. Randy Jensen second. Chair Robbins called for a voice vote, 9-ayes and 0-nays. Motion carried.

e. 2015plat009: "Plat of Lot H1 in the S1/2 of the SW1/4 of Section 32-T110N-R49W of the 5th P.M., Brookings County, South Dakota." Terrel Spence moved to approve the plat. Kim Elenkiwich second. Chair Robbins called for a voice vote, 9-ayes and 0-nays. Motion carried.

f. 2015plat010: "Plat of Lot H2 in the NE1/4 of Section 6-T109N-R49W of the 5th P.M., Brookings County, South Dakota." Laurie Nichols moved to approve the plat. Darrel Kleinjan second. Chair Robbins called for a voice vote, 9-ayes and 0-nays. Motion carried.

g. 2015plat011: "Plat of Lot H1 in the SW1/4 of Section 5-T109N-R49W of the 5th P.M., Brookings County, South Dakota." Randy Jensen moved to approve the plat. Terrell Spence second. Chair Robbins called for a voice vote, 9-ayes and 0-nays. Motion carried.

h. 2015plat012: "Plat of Lot H2 in the N1/2 of the SW1/4 of Section 32-T110N-R49W of the 5th P.M., Brookings County, South Dakota." Kim Elenkiwich moved to approve the plat. Darrel Kleinjan second. Chair Robbins called for a voice vote, 9-ayes and 0-nays. Motion carried.

i. 2015plat013: "Plat of Lot H1 and H2 in the N1/2 of the NW1/4 of Section 32-T110N-R49W of the 5th P.M., Brookings County, South Dakota." Darrell Nelson moved to approve the plat. Randy Jensen second. Chair Robbins called for a voice vote, 9-ayes and 0-nays. Motion carried.

j. 2015plat014: "Plat of Lot H1 in the S1/2 of the NW1/4 of Section 32-T110N-R49W of the 5th P.M., Brookings County, South Dakota." Laurie Nichols moved to approve the plat. Bob Rochel second. Chair Robbins called for a voice vote, 9-ayes and 0-nays. Motion carried.

k. 2015plat015: "Plat of Lot H2 in the N1/2 of the NE1/4 of Section 31-T110N-R49W of the 5th P.M., Brookings County, South Dakota." Kim Elenkiwich moved to approve the plat. Lee Ann Pierce second. Chair Robbins called for a voice vote, 9-ayes and 0-nays. Motion carried.

Chair Rochel read **agenda item # 6: Work Session – Comprehensive Plan update with First District**. Chair Robbins turned the meeting over to Mr. Luke Muller from First District of Local Governments. He went over a quick review of summary of what was discussed at the last comprehensive plan work sessions and went over a power point presentation (which is on file) of comprehensive plan proposed updates to date. Chair Robbins called for a short recess at 9:55 AM and reconvened the work session at 10:15 AM. The board continued with Luke Muller and the update presentation. Chair Robbins adjourned the meeting at 11:35 AM.

Chair Robbins read **agenda item # 7: Department Reports**. Mr. Hill did not have a department report.

Chair Robbins adjourned the meeting at 11:35 AM.

Richard Haugen
Brookings County
Development Department.